



# Emergency Evacuation Procedure

In the event of fire alarm sounding/discovering a fire

**DO** 

Raise the alarm

Exit the building through the nearest safe exit

- Fire escape at back of Studio or front entrance.
- Single file without pushing

Go to the meeting point

- **Turning Point Payers Park**

Call emergency services

**DO NOT** 

Attempt to fight the fire yourself

Stop for personal belongings

Go back into the building until advised it is safe to do so